



SAM International Office:
Society for Advancement of Management
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To: SAM Faculty Advisors / SAM Campus Chapter President
From: Moustafa H. Abdelsamad
Date: August , 2008
Subject: 2008/2009 Campus Chapter Operations

Best wishes for the 2008/2009 academic year on behalf of the Society for Advancement of Management. We would like to help you get ready for another productive and successful year.

Please complete and return the enclosed forms to update our records. The following information is provided to answer some of the frequently asked questions and to keep you informed of important scheduled events. Please note that all forms are available on SAM Web site at: www.samnational.org

Please provide us with the following:

1. **Advisor's name and address:** please provide a complete information that allows us to contact you easily (you may use the enclosed advisor's form).
2. The material order form to help us get you the needed applications and supplies. The fastest way to serve you is to fax your request to (361) 825-2725 or e-mail it to: sam@samnational.org Always include the college's name, your name, telephone, address, and fax number to enable us to contact you if we have questions or if the fax is not readable.
3. Your chapter's Web address to link it to the international SAM Web page. SAM Web site address is: <http://www.samnational.org>
4. A list of current chapter officers. Please print or type the names. Each time you have a change, send us an updated list of chapter officers and faculty advisor. Include your chapter information and the name, address, telephone and fax numbers, and e-mail address of a contact person.

Questions or Information

If you need supplies, would like to check on membership status, or have any other questions, contact us at the address listed above or by e-mail. We also have a toll-free number to better serve you. It is (888) 827-6077. ***SAM is exempt from Federal Income Taxes under section 501(c) (3) of the IRS Code. SAM FEDERAL ID #13-3179394.***

2008/2009 Application Form & Dues

The new application form is identified as 2008/2009. **The national dues are \$30.00 for the year (2008/2009 academic year).** Students dues remained the same for many years. Membership is effective for one year following receipt of paid applications by the local chapter. So, if you collect the dues and do not send them to the Headquarters you are missing on the benefits of your membership. Please make sure members names and addresses are typed or clearly printed to avoid misspelled names on ID cards and certificates. We are enclosing a white application master form to enable you to duplicate it. All forms are available on SAM Web site at: www.samnational.org

Mailings, publications, or eligibility to receive awards or participate in any SAM activities start after we receive the paid applications. Therefore, it is important that you send the applications to us as soon as you receive them. Please do not hold them. We receive calls from employees to verify membership for applicants, if we do not have the names in our records, our answer will be they are not members!

E-mail: sam@samnational.org Web site: www.samnational.org
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Campus Chapter Vice Presidents & Collegiate Vice Presidents

The following members of SAM International Board of Directors may be contacted for advice when needed:

Name & Affiliation	SAM Position	Telephone	Fax and E-mail
Dr. Sara B. Kiser Judson College	Director: Student Awards, CCPP, and Elections	(334) 683-5104	(334) 683-5147 skiser@judson.edu
Prof. Jim E. Stewart Merrimack College	Director: The Annual Management Case Competition	(978) 837-5337	(978) 837-5068 james.stewart@merrimack.edu
Prof. Allen Kruger Johnson & Wales University	National Campus Advisor	(401) 598-4790	(401) 598-4792 akruger@jwu.edu
Alejandro Alderete, Stephen F. Austin State University	Collegiate Vice President Elected Student Member-Alternate	(512) 269-9703	alderetear@titan.sfasu.edu
Matthew Janning, Wright State University	Collegiate Vice President Elected Student Member	(513) 673-1540	jenning.6@wright.edu
Glen Melin, Texas A&M University-Corpus Christi	Collegiate Vice President Elected Student Member	(361) 658-0400	gmelin@islander.tamucc.edu
Nellica Rodolosi, Johnson & Wales University	Collegiate Vice President Elected Student Member	(978) 406-3730	nar147@students.jwu.edu

Annual Conference & Student Case Competition

The information about the SAM International Business Conference is enclosed. At the Conference, a student orientation program will be held on the evening of the First Day of the Conference. The Student Case Competition will be held on the Second Day of the Conference. Take advantage of early registration discounts. Enclosed is a separate announcement that specifies the rules for the Case Competition. The actual case will be mailed in January to active chapters who request it. **Dress code:** Business attire for Case Competition, Reception, Lunch, and Banquet. Business casual attire for other sessions.

Outstanding Regional and National Students, and Faculty Advisors Awards

SAM campus members may be recognized as “Outstanding Regional Students,” or “Outstanding National Students.” Nomination by a SAM faculty advisor is required. SAM faculty advisors may be nominated by the students for recognition as “Outstanding SAM Faculty Advisor.” Refer to the specific announcement for details.

Campus Chapter Performance Program (CCPP)

Campus Chapters may participate in the Campus Chapter Performance Program (CCPP), which recognizes the best campus chapters. This is an opportunity that your chapter should not miss. Refer to the specific announcement for details.

Eligibility

To be eligible to participate in the Case Competition and the Awards programs a chapter must have a minimum of 15 paid members by January 31st prior to the annual conference.

Newsletter

Your news is important to us. We encourage all SAM members to submit items to include in the Newsletter. Send any information or ideas you may wish to share with other members to SAM Headquarters.

Membership Benefits

Campus members receive many benefits. Please see separate list of Benefits.

Gift Items

Selected items with SAM Logo are available for sale. Check SAM Web site for details.

Student Representatives on SAM Board

One of the special benefits of SAM campus membership is the opportunity to serve as a member of SAM International Board of Directors. Student members who attend the annual conference elect four student members. The four consist of three representatives and one alternate who can serve during the absence of any of the other three representatives (see announcement for details). These members are designated as collegiate Vice Presidents.

We look forward to working with you and your SAM Campus Chapter this year. Let us have a very productive year. See you all at the SAM International Business Conference.